

Development & Engagement Director, Willcox Theater and Arts, Inc. Willcox, Arizona

About the Opportunity

Willcox Theater and Arts (WTA) in southeastern Arizona is Northern Cochise County's cultural hub, a complex organization serving the arts and culture needs of our community. With four major pillars (Arts and Culture, Youth Programs, Heritage Center and Community), WTA is fully connected to civic life in our rural community.

Located in the downtown Railroad Avenue Historic District, the Willcox Theater and Arts campus includes three historic buildings housing an Exhibit Space, Heritage Hall, Historic Movie Theater plus a newly completed Center of Arts and Heritage (CAH) with a performance space, Art Studio, Makerspace and Recording Studio. Willcox Theater and Arts impacts the lives of our community members with our wide array of programs throughout the year, and is an integral part of the fabric of this community. As a cultural and community hub, we support and collaborate with many community organizations and drive economic vitality, helping to create a wonderful cultural infrastructure.

The Development & Engagement Director is responsible for WTA's fundraising, managing relationships and seeking out opportunities to strengthen the organization's overall capacity and sustainability. Reporting to the Executive Director, the Development & Engagement Director will work in a team with the Theater Director and Creative Programs Director, with primary responsibility for fund-raising through grants, sponsorships, contributions, events, campaigns, developing new opportunities arising from the CAH, and for engagement with community members, businesses, organizations, schools, artists, donors and other stakeholders to increase and develop WTA's visibility and community role. The Development & Engagement Director is also responsible for providing organizational, logistic and coordination support for events, program initiatives, festivals, exhibits, and special projects.

Qualifications

Experience in management, development and operations.

Effective written and oral communication skills.

Advanced computer proficiency.

Bachelor's degree, experience in a community arts or other non-profit organization and/or supervisory experience a plus.

Ability to satisfactorily pass a criminal background check.

How to Apply

This position is 30-40 hours, on-site at Willcox Theater and Arts, Inc. in Willcox, Arizona.

For best consideration, please submit a resume and cover letter to G.berry@willcoxtheater.com